



UNION BANK PLC.
SHARIAH BASED BANK

General Services Division

Head Office, Bahela Tower, 72, Gulshan Avenue, Gulshan-1, Dhaka-1212

Ref: UB/HO/GSD/742/2024

Date: 02.12.2024

INVITATION FOR ENLISTMENT

Sealed applications in prescribed forms are hereby invited from bonafide and reputed companies for enlistment with Union Bank PLC. for supplying the Bank 04 categories of security items for a period of 02 years from January 01, 2025.

Category-I	Supply of Security stationary (Security paper, Security printing etc.)
Category-II	Supply & repairing of all sorts of Fire proof iron safe & Steel made furniture etc.
Category-III	Supply, repair & servicing of CCTV surveillance system, Security alarm device and such other items.
Category-IV	Supply of Security guard, Armed guard, Cleaner, Cash carrying services, Pest control services, Pot plant & Courier service provider etc.

Schedule containing detail terms & conditions can be obtained from **Union Bank PLC.**, Head Office (3rd floor), General Services Division, Bahela Tower, 72, Gulshan Avenue, Gulshan-1, Dhaka-1212 on any working day during office hours from 02.12.2024 to 15.12.2024 on payment of Tk.500/- (Taka Five Hundred) only (non-refundable) for each category of item in cash. The schedule and application along with all supporting documents will have to be dropped into the tender box to be kept at the Division on or before 15.12.2024 upto 4.00PM clearly superscribing “**Enlistment of Vendor for _____**” during the office hours.

Union Bank PLC. authority reserves the right to accept/reject any or all applications for enlistment at its sole discretions without assigning any reason whatsoever. UBPLC. authority also reserves right to decide on the number of vendors to be enlisted.

IP Phone: 09666712616, Ext.:777471

Vice President
General Services Division